

Lincoln-Way Central Aquatics
Emergency Action Plan
Fire, Tornado, Intruder

Fire Emergency:

The purpose of this fire plan is to ensure the safety of all persons if there is a fire in the aquatic area. This includes what to do in the case of the fire alarm system sounding, as well as a suspected or reported fire emergency. This plan is applied to all that use the aquatic facilities at Lincoln-Way Central including academic classes, teams, and outside organizations/rentals.

If the fire alarm goes off, all swimmers will exit the pool and line up on the east side of the facility. If there are spectators in the stands, they are to exit the facility through the aquatic lobby doors (15A). The supervisor on duty will use radio and step into the athletics/aquatic hallways to confirm the location of the incident and if the patrons in the facility are in immediate danger. Supervisors will also use senses such as smell or sight of smoke in the aquatic's facility as an immediate danger. This includes both the balcony and pump rooms.

If there is no immediate danger to the pool, patrons will dry off and collect any on deck items. At that time, no one is to enter the locker rooms to grab any belongings. Once an all clear is given, the supervisor will let patrons know when it is safe to enter to the locker rooms or resume activity.

If there is immediate danger, ALL coaches, supervisors, students, and athletes will exit through door 17A (southeast door) and go to a safe location away from the building. At this time no one is to enter the locker room to grab any belongings.

In the event that it is 45 degrees or below and the patrons are in immediate danger, the patrons will receive a towel as they exit door 17A. At this time, no one is to enter the locker room to grab any belongings. The towels will be stored in the unlocked southeast storage closet closest to door 17A. If there is no danger to the east side of the building near Schoolhouse Road, the patrons will be led to the North Gym to gain warmth. If the North Gym is unavailable due to immediate danger, the parking lot is the only safe option. Once you have reached a safe location or assembly point, you will likely be held in that area by fire protection, pool supervisor, and coaches.

At no time are teachers, coaches, supervisors, or athletes allowed to re-enter the building without an all clear from an administrator or New Lenox Fire Department. Items left inside locker rooms, or within the facility will be locked up and can be picked up from the pool supervisor/coaches when the facility is safe. This includes all personal items such as medications, cell phones, and car keys.

Tornado Emergency

The purpose of this tornado plan is to ensure the safety of all persons if there is a tornado in the area. This plan is applied to all that use the aquatic facilities at Lincoln-Way Central including academic classes, teams, and outside organizations/rentals.

If there is a tornado siren exit the water and go to the locker room. At this point in time, the locker rooms become co-ed to get patrons to the safest location possible. Once inside the locker room, go into the middle row between lockers and protect oneself.

Remain in this safe location until there is an all clear by administration or pool supervisor.

Intruder

The purpose of this intruder plan is to protect the safety and welfare of all that use the aquatic facilities at Lincoln-Way Central including academic classes, teams, and outside organizations/rentals.

If an armed intruder enters the building an attempt will be made to notify via intercom. If any intruder should enter the building and intends to bring harm to students, athletes, or staff you must be prepared to evacuate, hide, or disrupt and defend based on the scenario.

Depending on the location of the intruder and where you are in the building you may react in one of two ways.

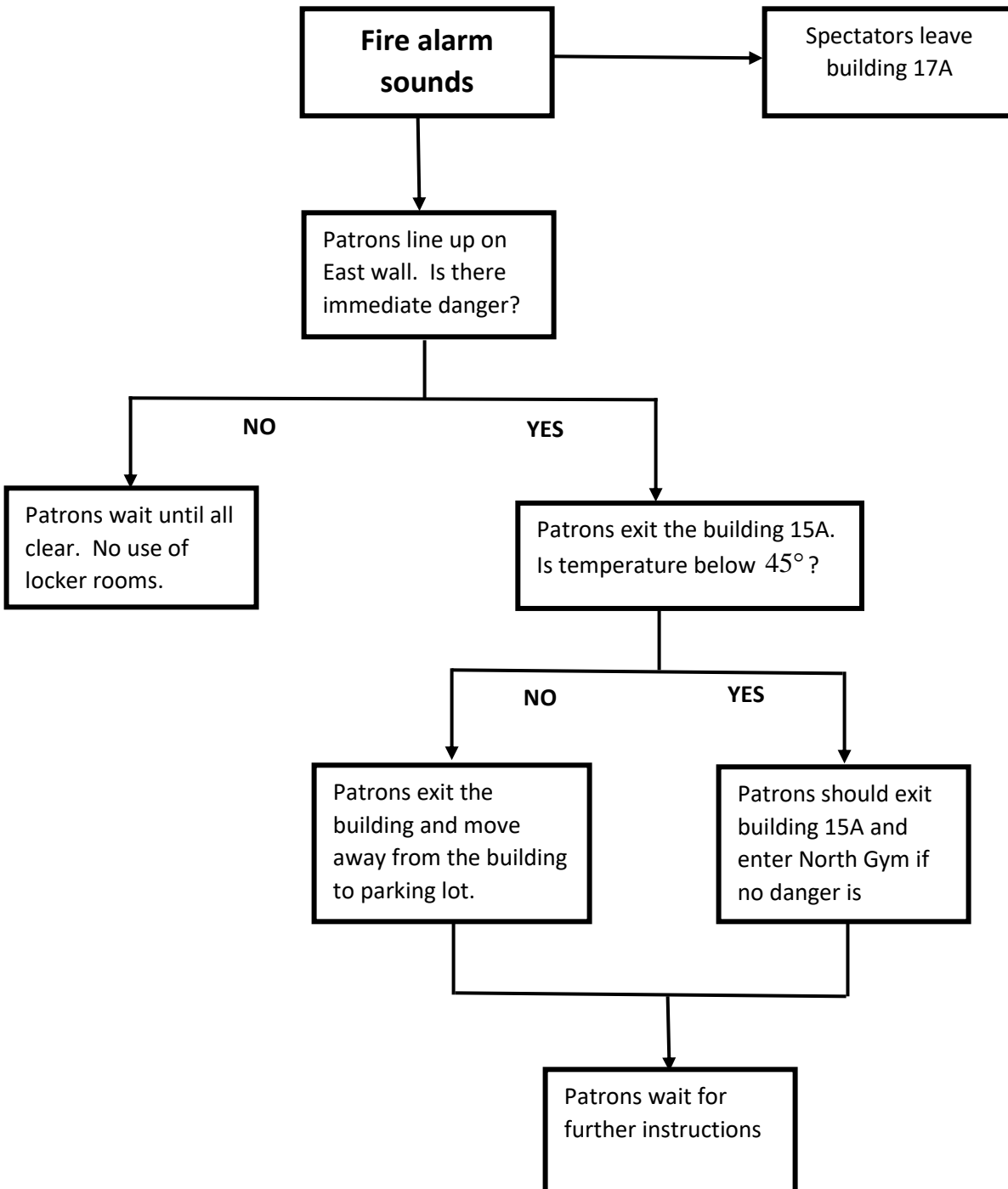
First, if there is an accessible escape path, attempt to evacuate the premises. When escaping leave belongings behind, help others escape, if possible, prevent individuals from entering an area where the intruder may be, keep your hands visible, do not attempt to move wounded people, and call 911 when you are safe.

Once you have reached a safe location or assembly point, you will likely be held in that area by law enforcement until the situation is under control and all witness have been identified. You should not leave this location until you are instructed to do so by administration or law enforcement.

If evacuation is not possible, find a place to hide inside a locker room. If there are several patrons, the use of several locker rooms or a storage closet with a lock would be ideal. Lock the door, do not open the door for anyone, even if the person claims to be law enforcement or an administrator; these individuals have keys. Do not respond to bells or fire alarms unless you can see flames or smell smoke. If possible, blockade the door with heavy furniture, silence cell phones, hide behind large items if possible. Remain quiet and calm and dial 911, if possible, to alert police to the intruder's location.

If you find yourself face to face with the intruder, **as a last resort, and only when you are in danger, you may attempt to disrupt and/ or incapacitate the intruder.** Please be aware that the first officers to arrive on the scene will go in search of the intruder and may not help you. They may arrive individually or in teams and may be wearing patrol uniforms or tactical gear. Officers may shout commands and may push individuals to the ground for the safety.

Aquatics Fire Flow Sheet



Aquatics Tornado Flow Sheet



Tornado Siren

Exit the water and go to
locker room. Go to
middle row between
lockers. Protect self.

Remain in this safe location
until there is an all clear by
administrator or pool
supervisor

Aquatics Intruder Flow Sheet

